

Flynn Park Friends and Families:

Welcome back! I can't tell you how happy I am to be starting Year Two at Flynn Park. I am no longer a rookie!

I look forward to reconnecting with my Flynn Park family, during these upcoming events:  
Back-to-School Rally - Saturday, August 2 - 10 a.m. to 2 p.m.  
Meet the Teacher Night - Thursday, August 14 - 4 to 6:30 p.m.  
First Day of School - Monday, August 18 at 8:40 a.m.  
Enjoy the rest of your summer!



DeAun Blumberg,  
Principal

## DISTRICT DISCIPLINE CODE

The District Discipline Code (under separate cover) lists rules and consequences for misbehavior. If you do not have a copy, please contact the school office and a duplicate will be sent home with your child.

## DAILY SCHEDULE

Office Hours..... 8:00 a.m. .... 4:30 p.m.  
Students' Day ..... 8:40 a.m. .... 3:30 p.m.

## ATTENDANCE

Regular attendance is essential for academic success. Being on time every day relates positively to school achievement. It is expected that parents or guardians will call the school when a child will be absent. If we do not hear from you, you will be contacted at home or place of employment to determine your child's absence. This policy guarantees children's safety from home to school. You may leave messages on our 24 hour answering machine at 290-4426.

## TRANSPORTATION

Bus transportation is available to children who live more than a mile and a quarter from school. The school buses pick up and drop children off in close proximity to their homes. Proper behavior on the bus is required of all children in the interest of safety for all passengers. The cooperation of parents is required to assure every child a safe ride to and from school. Inappropriate behavior on the bus may result in the loss of bus riding privileges. Bus routes and times will be provided by the Flynn Park office.

## LEAVING SCHOOL EARLY

Parents requesting early dismissal must send a note. Children are to be picked up from the school office ONLY by a parent or legal guardian, unless a release form is provided. They are NOT to be picked up directly from the classroom. This procedure is followed to protect your child.

## BEFORE AND AFTER SCHOOL

Our provider is the YWCA KEYS program (725-7203). You may not bring your children early to school (before 8:25) or pick them up late (after 3:30) unless they are enrolled in the KEYS program.

## BREAKFAST AND LUNCH

	<u>Student</u>	<u>Adult</u>
Breakfast with milk - 8:25-8:40	\$1.00	\$1.50
Lunch	\$1.55	\$2.55
Milk	50¢	50¢

A child may purchase breakfast or lunch in the cafeteria or bring his/her lunch from home. Extra milk or juice may also be purchased. All purchases have to be pre-paid by using the envelopes provided by the food service provider. You can pay with cash or check. The envelopes are in the main office. Call our cafeteria supervisor at 290-4423 for additional information. Our food provider is Chartwells.

## ENROLLMENT

When enrolling your child, please bring the following documentation with you:

- Child's original Birth Certificate
- Immunization Record (Complete from infancy required by State) (original, if not on file)
- Parent photo identification along with proof of guardianship if other than custodial parent. (e.g. driver's license, employment photo identification badge)
- Proof of Guardianship (if other than custodial parent)
- Updated University City Occupancy Permit (Contact University City City Hall at 314-505-8500 for more information.)
- PLUS, two of the following:
  - Current unpaid utility bill (electric, gas, water, trash, sewer, phone, not cell phone)
  - Voter registration card
  - Current lease
  - Property deed
  - Real estate tax receipt (current year)
  - Personal property tax receipt (current year)
  - Receipt or payment stub from rent check (previous month)
  - Paycheck stub identifying employee name and address (less than a month old)

If your child is transferring from a different school, the following information is needed:

- Last report card for children enrolling in first through sixth grade
- Withdrawal form from previous school (if issued)
- Discipline report
- Placement of report in a sealed envelope from previous school/district will expedite enrollment
- Individual Education Plan (IEP) and Evaluation (if serviced by Special School District or out-of-area equivalent) Required by the Missouri Safe Schools Act (HB 1301 & 1298 & SB 944)

Children entering kindergarten must be five years old before August 1.

## CHANGES IN DISMISSAL

If a student normally attends KEYS or rides a school bus, the parent/guardian must notify the school in writing if there is a change in plans. Without this notification, the school will follow the child's normal procedures. Children that ride the bus may only ride on their assigned bus and may not have "student guests" on the bus.

## TARDIES

If a student is tardy (arriving to school after 8:45 a.m.) they are to report to the office in order to obtain an "admit" pass before proceeding to class. You will be contacted if your child accumulates excessive tardies or absences.

## EMERGENCY CLOSING

A School Reach message will be sent in the event of emergency closing of schools due to inclement weather. School closings are also announced on major television and radio stations. Please listen to the radio or TV for school closings. DO NOT CALL THE SCHOOL.

Unscheduled closings due to equipment failure or weather conditions may also occur. If school is dismissed early, make sure your child understands where to go in case a parent is not home.

If an emergency should arise at school, the parents will be notified. You must make sure that the school has a working phone number.

## CONFERENCES AND REPORT CARDS

Report cards are given four times a year, one at fall parent conferences in October and one at spring parent conferences in March. One will be sent home with your child in January and one mailed home at the end of the school year. At the fall and spring conferences, parents have the opportunity to discuss their children's academic and social progress with classroom teachers and specialists.

## TEACHER CONTACT

Teachers are always willing to meet with parents, but they are not available during scheduled class time. Arrangements can be made to meet before or after school or during the teacher's planning time.

## TELEPHONES

Telephones in the office are for business purposes and may be used by children only in an emergency or when it is essential for a child to receive information. Children will not be called to the phone. Parents are encouraged to call or email teachers when they have questions. Teachers will return calls during their planning times.

## CLINIC/MEDICATION

Flynn Park has a registered nurse on duty at all times. Our school is equipped to render only minor first aid. Parents will be contacted and requested to assume the responsibility for any health care that goes beyond "first aid". Any prescribed medication you wish your child to take must be in the original bottle. Over-the-counter medications must be accompanied by a physician's note. When a child takes medication all-year long (for asthma or allergy), one note to be kept on file is acceptable. No medication, including aspirin and cough medicine, is to be kept in a child's desk, purse or backpack. These procedures are district policy. It is important for us to have every child's emergency information on file so we may contact you quickly. You can contact our school nurse directly at 290- 4422.

## APPROPRIATE DRESS

Children need to be groomed and dressed appropriately for school. Safe footwear needs to be worn at all times. No platform shoes or flip flops are allowed. Brief clothing such as halter tops, spaghetti straps, short shorts and mini skirts will not be allowed. Insignia and slogans that are offensive, profane or age-inappropriate are not permitted. Unauthorized head coverings and sunglasses are not to be worn in the building. Any attire that is gang or drug-related is prohibited. Articles of clothing are to be worn the way they were designed to be worn. If your child is dressed inappropriately, either you will be called to bring them different clothing or they will be loaned a more appropriate set of clothes from our nurse.

## STATE READING RETENTION LAW

Senate Bill 319 requires that any child by fourth grade that is reading a full grade level below will have to be retained in fourth grade for another year. If your child, by the end of 3rd grade is reading one year below grade level (based on a reading test we administer in the spring) they will be required to attend summer school. By the end of 4th grade, if they are still reading a full year below grade level, they will again be required to attend summer school. At the end of summer school, based on their scores on yet another reading test, they will either be promoted to 5th grade or be retained in the 4th grade. The only exceptions to this law are 1) those students that have previously been retained and 2) those students that have reading goals written in their IEP. If you have further questions about this reading law, please contact the building principal.

## STUDENT BUZZBOOK

The PTO publishes a student directory in the fall for all Flynn Park families. It lists the name, address, and phone number for all students. Class lists are included. Parents may choose not to have their child's name included. You must notify the school office immediately IN WRITING if you do not want your child's information listed in the buzz book.

## GIFTED AND TALENTED EDUCATION (GATE)

The Gifted And Talented Education (GATE) program serves students in grades Kindergarten through 12th who require more challenging enrichment opportunities to realize their full potential. GATE integrates critical and creative thinking, independent research, and problem-solving curricular activities while providing effective education through development of intelligent behaviors and leadership qualities.

Screening and identification procedures, curriculum and programming have been revised according to the recommendations of the GATE committee as submitted to the Board of Education on May 15, 2008. If interested in more information, contact your school office for an updated brochure regarding the GATE, PEGS, Honors and Advanced Placement programs or call the Office of Pupil Personnel at (314)290-4045.

## COUNSELING SERVICES

Flynn Park has a full-time counselor. The services provided include classroom guidance, group and individual counseling, consultation with teacher and parents concerning student's academic program and progress, as well as social adjustment. You can contact Jona Ross directly at 290-4424.

## VOLUNTEERS ALWAYS WELCOME!

Whatever your talent, whatever your time, there is a place for your volunteer efforts at Flynn Park. Volunteers help in the classroom, work with the library staff and much, much more. There are also evening and at home projects which need volunteer support. Please contact your child's classroom teacher or the office if you would like to volunteer your time and your talents.

## VISITORS

The welcome mat is always out at Flynn Park School. Visitors are asked to check in at the office first to receive visitor identification. If you would like to meet with your child's teacher, please call in advance so your visit can be scheduled for a time when the teacher can meet with you. Students may not bring guests to school without prior approval from the classroom teacher and principal. If you wish to observe in classrooms, please call our main office to make an appointment for the observation.

## PTO

We have a very active PTO and the meetings this year will be on the second Tuesday each month. The first PTO meeting will be on September 11 at 7 p.m. in the library. For this first meeting, we will have an abbreviated business meeting and then a Positive Behavior Intervention and Supports (PBIS) presentation by faculty members.

Co-Presidents are Connie Mueller (991-8942) and Stephen Selipsky (863-7351). The Treasurer is Hyla Bondareff (727-7511) and the Secretary is Deanna Barch (863-2974).

## TO CONTACT STAFF

Every staff member has an email address. It is a great way to communicate with your child's teacher(s). The pattern is the same for everyone. It is the first letter of the first name followed by the entire last name followed by @ucity.k12.mo.us Example: DeAun Blumberg would be dblumberg@u-city.k12.mo.us.

Principal ..... 290-4421 ..... DeAun Blumberg  
 Counselor ..... 290-4424 ..... Jona Ross  
 School Secretary ... 290-4421 ..... Mary Pfyl  
 Social Worker ..... 290-4427 ..... Stacey Miller  
 Attendance ..... 290-4426 .....  
 Nurse ..... 290-4422 ..... Virginia Franz  
 Cafeteria ..... 290-4423 ..... Rose Randolph  
 Kdg. .... Debbie Kuster  
 Kdg. .... Joanne Soudah  
 Kdg. .... Lynn Young  
 First..... Debra Cavitt  
 First..... Andie Segel-Moss  
 First..... Jody Tyus  
 Second..... Donna McWilliams  
 Second..... Bridget Tierney  
 Second..... Nicole Wight  
 Third..... Charles Corno  
 Third..... Lillian Summers  
 Third..... Stacie Kinstler  
 Fourth ..... Diego Fernandez  
 Fourth ..... Clint Christensen  
 Fifth ..... Patricia Parks  
 Fifth ..... Leilani Schuler  
 Sixth ..... Greg Byrne  
 Sixth ..... Jenifer Heimann  
 Art ..... Rosanna Benitez  
 Music ..... Tricia Harris  
 Physical Education..... Patrick Oligschlaeger  
 GATE..... Laurie Lecours  
 Instructional Support Coach ..... Julie Sodey  
 Librarian ..... Donna Gilchrist  
 Science Aide..... Catherine Garnier  
 Aide ..... Teresa Brown & Everett Moore  
 Reading..... Shauna Crain  
 Reading/ESOL..... Patricia Helmich  
 SSD Resource..... Grace Francis & Melissa Wobbe  
 SSD ..... Mariah Spanglet  
 SSD Speech/Language..... Joan Kelly  
 SSD Teaching Assistant ..... Crystal Clemmons,  
 Shauna Fischer, Amy Newhard & Christina Vitale  
 Custodian.... Kevin Cheeks, Ray Daniels & James Ferguson

## ADDITIONAL INFORMATION

Detailed information about the School District of University City is available in publications issued by the District and may be obtained from the school office or the McNair Administration Building. Such publications include PRIDE and the District Discipline Handbook. We are also on the web at [www.ucityschools.org](http://www.ucityschools.org).

## 2008-09 SCHOOL CALENDAR

### August 2008

14..... Meet the Teacher Night - 4:00-6:30 p.m.  
 18..... First Day of School 8:40 a.m.  
 26..... 1st - 6th Grades Curriculum Night 6:30 p.m.

### September 2008

1..... School Closed - Labor Day  
 4..... Scouting Night  
 9..... PTO Speaker Series - PBIS 7:00  
 10..... Kindergarten Curriculum Night 6:30 p.m.  
 19..... Picture Day  
 23..... Family Math Night 6:30 p.m.  
 29..... Early Dismissal 1:15 p.m.

### October 2008

14..... PTO Business Meeting 7:00 p.m.  
 16..... 1st and 2nd Grade Concert 6:30 p.m.  
 17..... Schools Closed  
 18..... UCHS Homecoming  
 27..... Early Dismissal 1:15 p.m. Conferences/Book Fair 4-8 p.m.  
 29 Early Dismissal 1:15 p.m. Conferences/Book Fair 4- 7:30 p.m.  
 30..... Fall Classroom Parties 2:30 p.m.  
 31..... Schools Closed

### November 2008

4..... Schools Closed - Election Day  
 11..... PTO Speaker Series 7:00 p.m.  
 15..... Skate Night - Brentwood Skating Rink  
 26-28..... Schools Closed - Thanksgiving

### December 2008

19..... Winter Parties a.m./Early Dismissal 1:15 p.m.  
 22-31..... Schools Closed for Winter Break

### January 2009

1-2..... Schools Closed for Winter Break  
 5..... Classes Resume  
 13..... PTO Business Meeting 7:00 p.m.  
 16..... Schools Closed - Staff Development  
 18..... Martin Luther King, Jr. Celebration - UCHS  
 19..... Schools Closed - Martin Luther King Jr. Day

### February 2009

5..... Passport Night  
 10..... 4th and 5th Grade Concert 6:30 p.m.  
 12..... Valentine's Day Parties  
 13..... Schools Closed - Staff Development  
 16..... Schools Closed - President's Day  
 17..... PTO Speaker Series

### March 2009

2..... Early Dismissal - 1:15 p.m.  
 2..... Family Reading Night 6:30 p.m.  
 10..... PTO Business Meeting 7:00 p.m.  
 13..... Schools Closed - Staff Development  
 16-20..... Spring Break  
 23..... Classes Resume  
 24..... Early Dismissal 1:15 p.m. Conferences/Book Fair 4-8 p.m.  
 25..... Early Dismissal 1:15 p.m. Conferences/Book Fair 4- 7:30 p.m.  
 27..... Schools Closed  
 30 - April 17..... MAP Testing Window

### April 2009

17..... Early Dismissal 1:15 p.m.  
 28..... Spring Pictures

### May 2009

2..... Garage Sale  
 7..... Kindergarten and 3rd Grade Concert 6:30 p.m.  
 12..... PTO Business Meeting 7:00 p.m.  
 15..... Field Day  
 22..... Field Day (rain date)  
 25..... Schools Closed - Memorial Day  
 27..... LAST DAY OF SCHOOL - Early Dismissal - 1:15 p.m.

School Make Up Days: May 29, and June 1, 2, 3, 4, 5

## Flynn Park School



A Tradition of Excellence

# Student / Parent Handbook

2008 - 2009

7220 Waterman Avenue  
University City, MO 63130

(314) 290-4421

DeAun Blumberg, *Principal*